

**QUONSET DEVELOPMENT CORPORATION
MEETING OF THE AUDIT-FINANCE COMMITTEE**

SEPTEMBER 16, 2013

PUBLIC SESSION MINUTES

A meeting of the Audit Finance Committee of the Quonset Development Corporation (the “Corporation”) was held at 4:00 p.m. on Monday, September 16, 2013, at the offices of the Corporation located at 95 Cripe Street, North Kingstown, Rhode Island, pursuant to notice to all members of the Audit-Finance Committee and a public notice of the meeting as required by the Bylaws of the Corporation and applicable Rhode Island Law.

The following directors constituting a quorum were present and participated throughout the meeting as indicated: Guy Asadorian, Jr., Robert H. Breslin, Jr., and Barbara Jackson. Also present were: Steven J. King, P.E, Managing Director and Kevin M. Barry, Finance Director.

1. CALL TO ORDER:

The meeting was called to order at 4:07 p.m. by Ms. Jackson.

2. APPROVAL OF MINUTES:

Upon motion duly made by Mr. Breslin and seconded by Mr. Asadorian, the Committee:

VOTED: To approve the public session minutes of April 12, 2013 as presented.

Voting in favor were: Mr. Asadorian, Mr. Breslin, and Ms. Jackson.

Voting Against were: None.

Unanimously Approved.

3. ACCEPTANCE OF THE FY2013 AUDITED FINANCIAL STATEMENTS:

Mr. Steve Cohen of O'Conner and Drew P.C., introduced himself to the Committee and noted that this was O'Connor & Drew's first audit of the Corporation. Mr. Cohen gave a brief background of O'Connor and Drew's history noting the company has been in business for about 60 years with a focus on governmental entities and non-profit organizations.

Mr. Cohen stated O'Connor & Drew determined during the FY2013 audit the financial statements fairly represent the respective financial position of the Quonset Development Corporation as of June 30,

2013 and the respective changes in net position and cash flows thereof for the year then ended are in accordance with accounting principles generally accepted in the United States of America.

The Committee reviewed the financial statements (Exhibit A). Mr. Cohen noted the Corporation remains in a strong position and there were no major audit findings. The Committee discussed the status of the Corporation's pensions noting that the pension plan currently has zero unfunded actuarial accrued liability ("UAAL").

Finally, the auditors did note that the Corporation needed to clean up I-9 (Employment Eligibility Verification) documentation in which employer review was found to be deficient on some forms. The Corporation will be cleaning up existing documents and insuring future documentation is complete.

The Committee agreed to accept the independent audit and recommend to the Board of Directors to also accept the audit subject to the approval of the Rhode Island Auditor General.

Upon motion duly made by Mr. Breslin and seconded by Mr. Asadorian, the Committee:

VOTED: To approve FY2013 Audited Financial Statements as modified, subject to the approval of the Auditor General.

Voting in favor were: Mr. Asadorian, Mr. Breslin, and Ms. Jackson.

Voting Against were: None.

Unanimously Approved.

There being no further business to come before the Committee, upon motion duly made by Mr. Breslin and seconded by Mr. Asadorian, the meeting was adjourned at 4:40 p.m.

Respectfully submitted:

By:_____

Kevin M. Barry

Finance Director